# Zoom Webinar - Attendee Quick Reference Guide

## How do I join a Zoom meeting?

You can join a meeting by clicking the meeting link or going to join.zoom.us and entering in the meeting ID. <u>Learn more about joining a meeting</u>.

#### How do I join computer/device audio?

On most devices, you can join computer/device audio by clicking Join Audio, Join with Computer Audio, or Audio to access the audio settings. <u>Learn more about connecting your audio.</u>

#### Can I use a Bluetooth headset?

Yes, as long as the Bluetooth device is compatible with the computer or mobile device that you are using.

## My controls look different!

As an attendee of a ZOOM webinar, you can virtually raise your hand, submit questions in Q&A, and send messages to others. **You are not seen or heard unless you are asked by the host!** 

#### Can I view on my phone?

Yes, please download the "ZOOM" application ahead of time

#### Do I have to have a webcam to join on Zoom?

While you are not required to have a webcam to join a Zoom Meeting or Webinar, you will not be able to transmit video of yourself. You will continue to be able to listen and speak during the

meeting, share your screen, and view the webcam video of other participants. You are not seen or heard unless you are asked by the host!

## How do I reset my password?

You can reset your password at <u>zoom.us/forgot password</u>. <u>Read step by step instructions and</u> <u>how to fix common password issues.</u>

## My video/camera isn't working.

Read tips on troubleshooting a camera that won't start or show video.

## There is echo in my meeting.

Echo can be caused by many things, such as a participant connected to the meeting audio on multiple devices or two participants joined in from the same local. <u>Learn about common causes</u> of audio echo.

## Audio isn't working on my mobile device.

Read tips on troubleshooting audio that isn't working on your iOS or Android device.